

Illinois Department of Revenue

CRT-61 Certificate of Resale (Sales and Related Taxes, Fees, and E911 Surcharge)

A Certificate of Resale is a statement signed by the purchaser that indicates the merchandise purchased is for resale purposes only. **Note:** It is the seller's responsibility to verify that the purchaser's retailer or reseller Illinois account ID number is valid and active. You can confirm this by using the Verify a Registered Business link at **mytax.illinois.gov**. This system allows you to inquire whether a business is registered with the Illinois Department of Revenue (IDOR) and how that business is registered.

Step 1: Ident	tify the seller		
Address			
City		State	ZIP
- ·	tify the purchaser		
Address			
City		State	ZIP
Complete the in	formation below. Check only one b	ox.	
☐ The purchase	is registered as a retailer or reseller with	IDOR. Account ID number	er
retailer or rese Illinois. Enter t	is an out-of-State purchaser authorized t ller in Illinois and will resell and deliver th he other state name and account/registra Form CRT-61). See instructions.	is property only to purcha	sers located outside the State of
	icate to qualify, the purchaser must comp	·	ructions for more information.
	• fied purchaser, and I certify that all of the		m this seller are for resale.
I am the identi	plete for percentage blanke fied purchaser, and I certify that the follow are for resale. List the item: se only with single item type purchases, s	ving percentage,	
Step 6: Purc I certify that I am p understand that if based on each iter	haser's signature urchasing the property in Step 3, Step 4, use the item(s) purchased under this cer m's purchase price or as otherwise provid se or misrepresentation may also result in	or Step 5 from the stated tificate in any manner oth ed by law.	seller for the purpose of resale. I er than as just described, I will owe tax
Purchaser's signature		Email address	
Printed name CRT-61 (R-04/25)	Printed by the authority of the	Phone State of Illinois - Electronic only,	one copy